**Coding Standards**

1. Naming Conventions
2. Field, variable and function names must be in lower camel case.
3. Class names must be in upper camel case.
4. Array names must end with the word “List”.
5. Function names must start with an action verb.
6. Field, variable, function and class names must be descriptive.
7. Field, variable, function and class names must not exceed three words.
8. Constant variables must be in all uppercase, with underscore separators.
9. Packages should start with nl.<company> followed by application name, such as nl.first8.myapp.
10. Abbreviations must be avoided, if possible.
11. Controllers must end with the word “Controller”.
12. Formatting Conventions
13. Classes must have descriptions placed above their definitions.
14. Field description must be placed beside the declaration.
15. Return statements must use the “return” keyword.
16. Opening braces for control structures, classes and methods must follow the “Egyptian” style.
17. There must only be one statement per line.
18. Recommended Practices
19. Copyright information must be placed on top in every main page.
20. Different file types must be placed in separate folders. i.e., js, css.
21. Weekly meetings must be held for progress reports.
22. Useless code should be removed, not commented out.
23. HTML main pages should be divided into separate files for improved readability.